

Attachment C1

COMMONWEALTH ACCOUNTABILITY TESTING SYSTEM (CATS)
2005 RFP for Test Administration Years 2007 and 2008

DRAFT

RFP Sections

Section 10 – Purpose

Section 20 – Background

Section 30 – Scope of Work

Section 40 – Terms and Conditions

Section 50 – Procurement

Section 60 – Technical Proposals

Section 70 – Cost Proposal

Section 80 – Proposal Evaluation

Section 90 - Negotiations

Appendices

Attachments

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Section 30 – Scope of Work
Detail Outline

30.000 – General

- CATS Requirements
- NCLB Requirements
- Coordination with other vendors if multiple vendors

30.010 – Definitions

30.020 – Test Development – CATS

- Assessment Design
- Assessment Items (Deliverables)
- Test Forms (Deliverables)
- Pretest (Deliverables)
- Test Development Procedures
- Develop and Field Test On-demand Writing Prompts (Deliverables)
- Committee Structure (CAC, Bias Review, Writing Advisory)
- Development Cycle (Deliverables)
- Release of Common Core Test Items and supporting instructional materials (Deliverables)

30.030 – Writing Portfolio Support and Scoring

- Background
- Tasks
- Materials (Deliverables)
- Writing Portfolio Audit

30.040 – Alternate Portfolio Support and Reporting

- Coordination with other vendor(s)
- Electronic Receipt of Alternate Portfolio Assessment Results
- Quality Verification and Reporting

30.050 - CATS Materials Development, Production and Distribution

- Security
- Administration Manuals: Instructional Manuals for DACS and BACS, Administration Manual for Test Administrators and Proctors, etc. (Deliverables)
- Test Administrative Forms: Student Test Booklets/Student Response Booklets, Student Writing Portfolio Score Forms, Administrative Score Forms, Student Pre-code Labels/Forms, Administrative Questionnaires, Audio Tape/CD, Large Print/Braille/Hearing Impaired Test Booklets (Deliverables)
- Ancillary Materials (Deliverables)

30.060 - CATS Assessment and Accountability Service

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- Toll-free telephone support line operated and maintained by the contractor that is available to Local Education Agency (LEA) District Assessment Coordinators, other LEA staff: teachers, principals, and LEA central office staff.

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30.070 - CATS Test Material Receipt, Test Scoring, and Resolution

- Collection and Receipt of Student Test Booklets/Student Response Booklets, Writing Portfolio Score Forms, and School/District Control forms
- Scanning and Imaging of Student Test Booklets/Student Response Booklets, Writing Portfolio Score Forms, and Related Scan Forms
- Scoring of Student Multiple Choice, Open Responses and On-demand Writing
- Resolution of Student Test Booklets/Student Response Booklets, Writing Portfolio Score Forms
- Resolution of Student, School and District provided data
- Option: Scoring of Open Response and On-demand Writing items at a Scoring Center located in Kentucky staffed by vendor personnel
- Option: Completion of On-demand Writing assessment outside of the normal CATS assessment window

30.080 - CATS Data Files

- Summary of data in CATS System
- Data files provided by KDE
- Data files provided by other vendor(s)
- Data files developed by the contractor and provided to KDE and other vendor(s)

30.090 - CATS Score Reporting

- Student Level Reports: Individual Student Report, Student Listing, Item Level Reports
- Option: Electronic delivery of Student Listing and Item Level Reports
- Option: Inclusion of the Student Longitudinal results on Student Level Reports
- Supplemental materials to accompany Student Level Reports (paper and electronic) developed in conjunction with KDE to assist school staff and parents in understanding student and school assessment results
- Specific Requests initiated by KDE or District Assessment Coordinators and approved by KDE. e.g. customer satisfaction surveys, limited follow-up scoring of student responses requested by DAC's

30.100 - CATS Technical Specifications

- CATS Pretest Requirements
- CATS Scaling Requirements
- CATS Year-to-Year Equating Requirements
- Embedded Anchor Items
- Technical Manual

30.110 – CATS Longitudinal

- Technical Specifications
- Data Files from KDE and vendors
- Data Files to KDE and vendors

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30.120 - NRT – National Norm Referenced Assessment

- Technical Specifications and Alignment to Kentucky Core Content
- Materials Development, Production and Distribution
- Test Material Receipt, Test Scoring, and Resolution
- Data Files
- Score Reporting

30.130 – Research and Quality Assurance

- Validity Evidence to Support the use of Student Level scores
- Validity Evidence to Support the use of School-Level Accountability Scores and Classifications
- Quality Assurance to assure valid and reliable data processed by vendors
- Conduct special surveys and studies as directed by the National Technical Advisory Panel on Assessment and Accountability (NTAPAA) and KDE

30.140 – Diagnostic Predictive Achievement Assessment

- Background
- Score Reporting
- Alternatives for inclusion of Kentucky State Student Identification Number
- Option A: Grade 10
- Option B: Grade 10 and Grade 8

30.150 – CATS Online Assessments

- Background
- Special Population Students
- Regular Population Students: Pilots and incremental implementation of online assessments
- NRT assessments
- Security
- Decentralize technology processing model
- Technical Specifications
- Option: Electronic student submission of the On-demand Writing assessment outside of the normal CATS assessment window.

30.160 – English Language Proficiency Assessment

- Background
- Assessment Development, Materials Production and Distribution
- Assessment Administration, Materials Receipt, Test Scoring and Resolution
- Score Reporting
- Technical Specifications

30.170 – CATS In-state Scoring

- Pilot and implementation of in-state scoring utilizing technology, Kentucky school teachers and staffs of Kentucky universities and colleges
- Professional Development